



CITY OF MEMPHIS

REQUEST FOR PROPOSAL

#74749

HEALTHCARE SERVICES AND PERSON SUPPORT

Addendum One (1)

Answers to Questions and Extension

**This RPF is extended and will close on 2 November 2022.
If you have already submitted a bid and would like to
revise your bid, please feel free to do so.**

Questions & Answers

Except to remove vendor names and addresses, questions are provided exactly as submitted.

#		Section	Question / Answer
1	Q		Is there local preference for Bidders?
1	A		Local bidders preferred.
2	Q		Are out of state bidders seen as a disadvantage to local companies?
2	A		Preference will be given to local bidders; however, out-of-state bidders are welcome.
3	Q		Are there specific MBE/SBE/DBE/MWBE preference?
3	A		Recommended total combined M/WBE goal is 2%.
4	Q		Are there Incumbent vendors for this contract?
4	A		Yes.
5	Q		Please provide the names of the Incumbent vendors for this contract?
5	A		Information is not available.
6	Q		Please provide incumbent bid tabulation and/or pricing contract?
6	A		Information is not available.
7	Q		What is the total spend per incumbent for the duration of the previous contract?
7	A		Information is not available.
8	Q		

			What is the total spend per incumbent for the past 12 months of this contract?
8	A		Information is not available.
9	Q		Can you give the hourly rates for each of the roles requested from the incumbents?
9	A		Information is not available.
10	Q		Do you have a template/preference to submit Pricing/Rates/Fees?
10	A		Preference is to have all of the associated fees itemized.
11	Q		Are pay/bill rate ranges allowed, or are you looking for a single rate per role?
11	A		Single rate per role.
12	Q		Are the roles you are looking to fill able to work remotely?
12	A		No. There are not any opportunities available to work remotely.
13	Q		Are the roles you are looking to fill able to work in a hybrid model?
13	A		No. There are not any opportunities available to work in a hybrid model.
14	Q		Are the roles you are looking to fill must be on site?
14	A		Yes. The roles must be filled on-site.
15	Q		What is the new budget for year for this RFP?
15	A		\$80,000.00
16	Q		How many roles do you anticipate to recruit for yearly during this contract?
16	A		One (1) with the possibility to increase to two (2) over the course of the contracting depending on the need.
17	Q		What are your most commonly requested positions?
17	A		CNA, Certified Nursing Assistant
18	Q		Do you require COI attached to RFP submission?

18	A		Yes.
19	Q		Do you require Resumes of candidates attached to the RFP submission?
19	A		Yes.
20	Q		Does the bidder need to be registered with Secretary of State to submit response?
20	A		No.
21	Q		Do you accept out of state Good Standing letter and business certifications?
21	A		Local preferred.
22	Q		Does the dept dictate the pay rates?
22	A		Industry dictates the pay rate.
23	Q		Are prevailing wages required for RFP?
23	A		Yes.
24	Q		Are vendors required to bid on all positions/categories?
24	A		Yes.
25	Q		Can bidders just respond to certain areas of the RFP and still qualify?
25	A		No.
26	Q		How many vendors do you intend to award?
26	A		One.
27	Q		What are any challenges or pain points with the present contract vendors?
27	A		None.
28	Q		What is the interview process like when accepting resumes?
28	A		One (1) to two (2) hour Q & A. Proposer must submit their plan for addressing all facets of the RFP, and proposers that meet the requirements will be subject to an in-person interview.

29	Q		How many interviews happen prior to offer
29	A		One (1) or as many necessary for the City to feel comfortable in choosing a vendor.
30	Q		Do you intend to move these contractors to new vendors, if the incumbents are not awarded again? How long does it take from submitted a resume to interview to offer?
30	A		Only one (1) vendor will be retained for this service.
31	Q		How many active contractors are working on this contract currently?
31	A		Information is not available.
32	Q		
32	A		
31	Q		
31	A		
32	Q		
32	A		
31	Q		
31	A		
32	Q		
32	A		